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Basic usage of the neptun system

Rita Lenzsér-Balla – Department of Education Management

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What is the Neptun?

- Learning System
- Usages for students:
  - **Registering subjects**
  - **Registering exams**
  - Managing timetables
  - Managing grades
  - Communication channel

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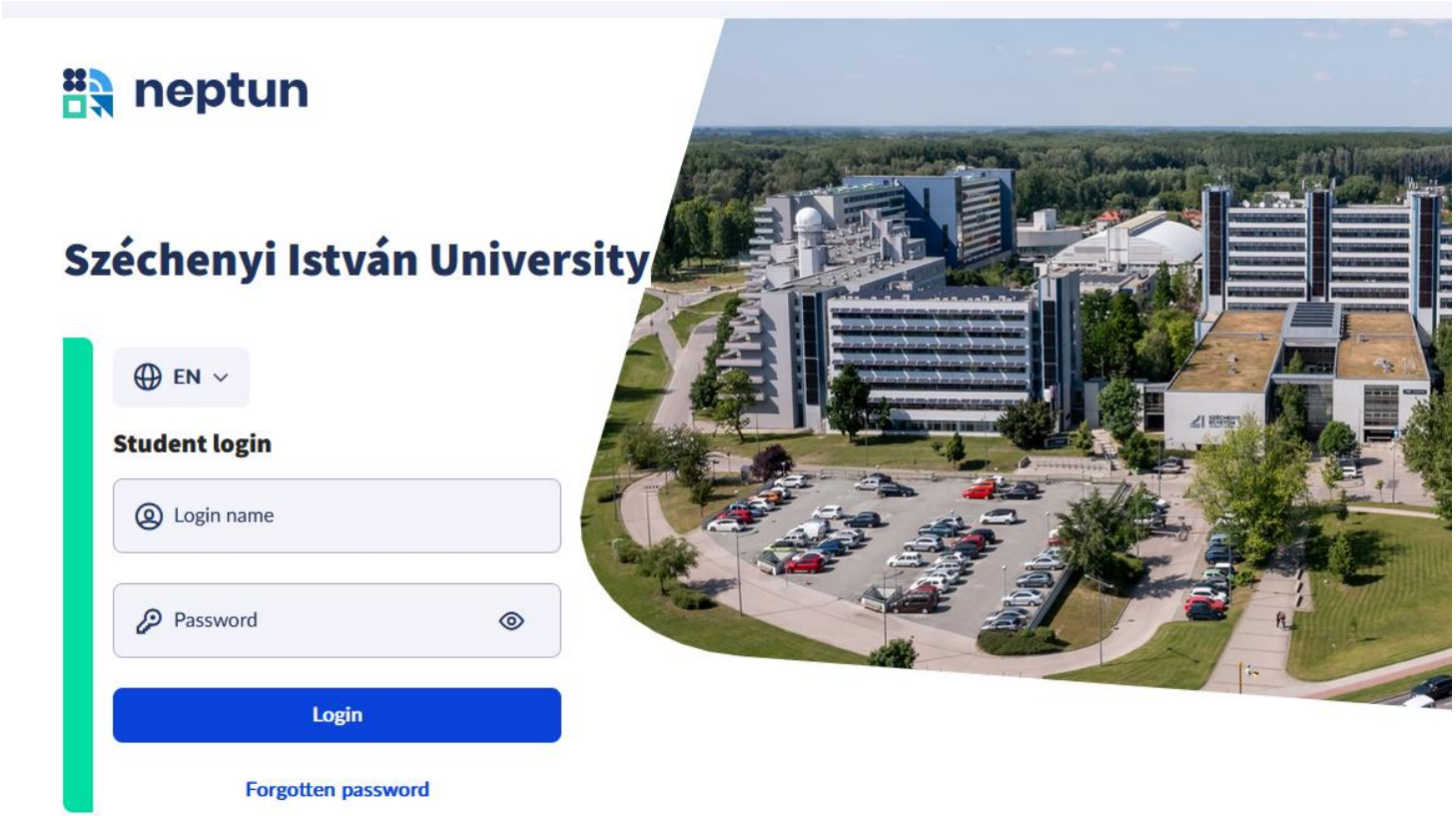
neptun.sze.hu or neptun.sze.hu/en_GB/home



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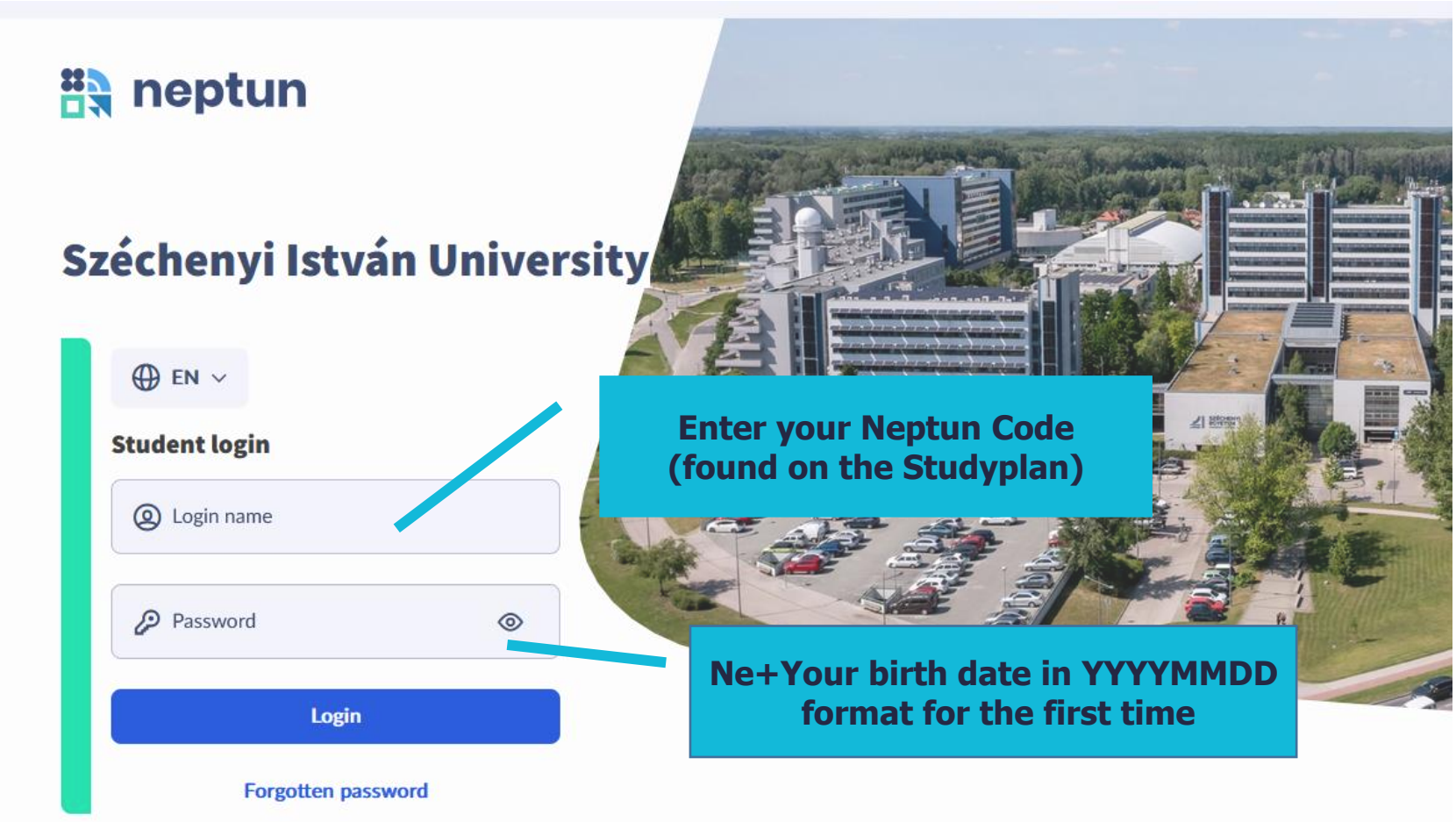
Logging in



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The two-factor authentication for the Student web access to the NEPTUN system

It is a security setting that allows users to add a second layer of security to their account.

The method consists of two different information elements:

- first part is always the username (Neptun code) and the password
- second part is a dynamically variable element which is the 2FA token itself

Details:

https://neptun.sze.hu/en_GB/home

The two-factor authentication for the Student and the Lecturer web access to the NEPTUN system

https://neptun.sze.hu/images/2FA/2FA_EN.pdf

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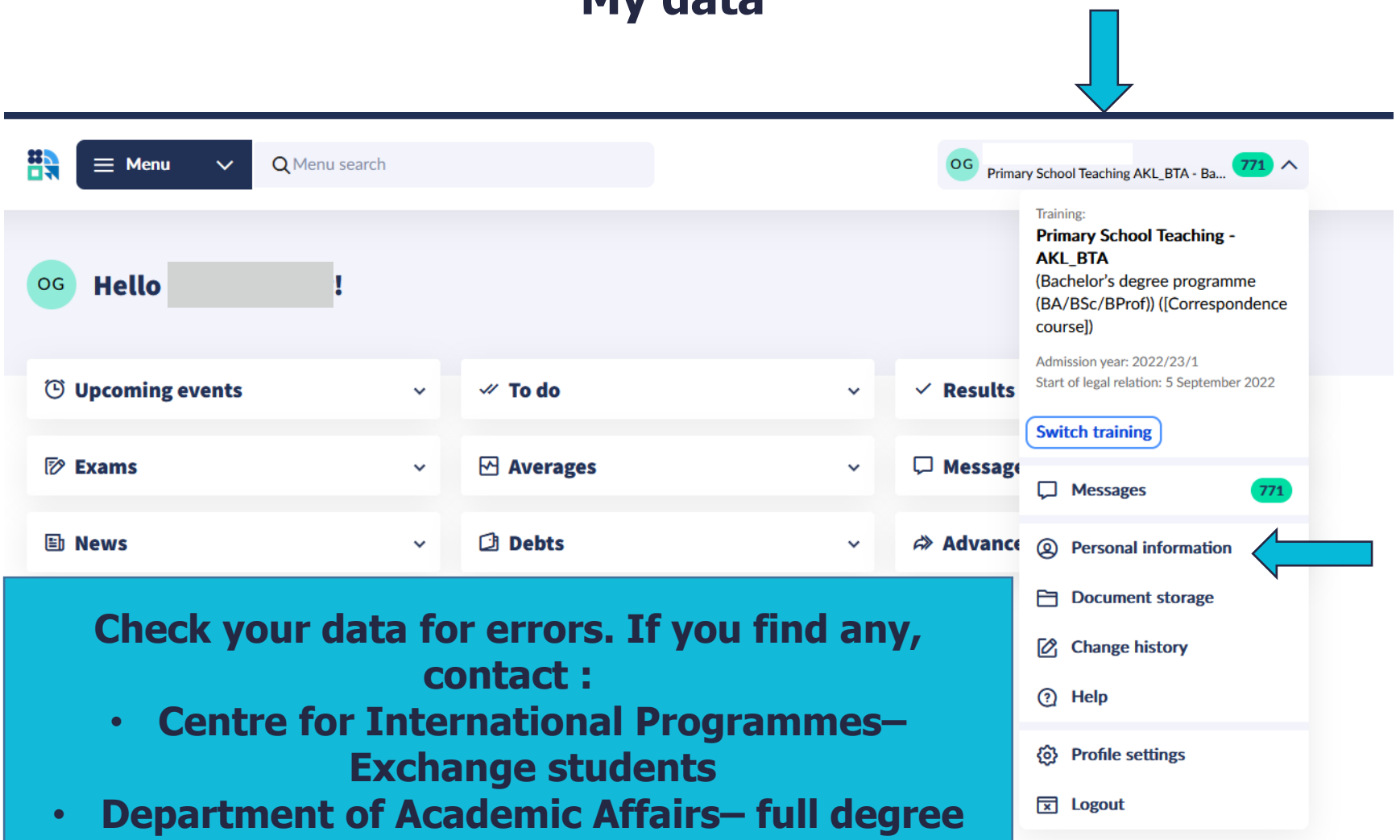
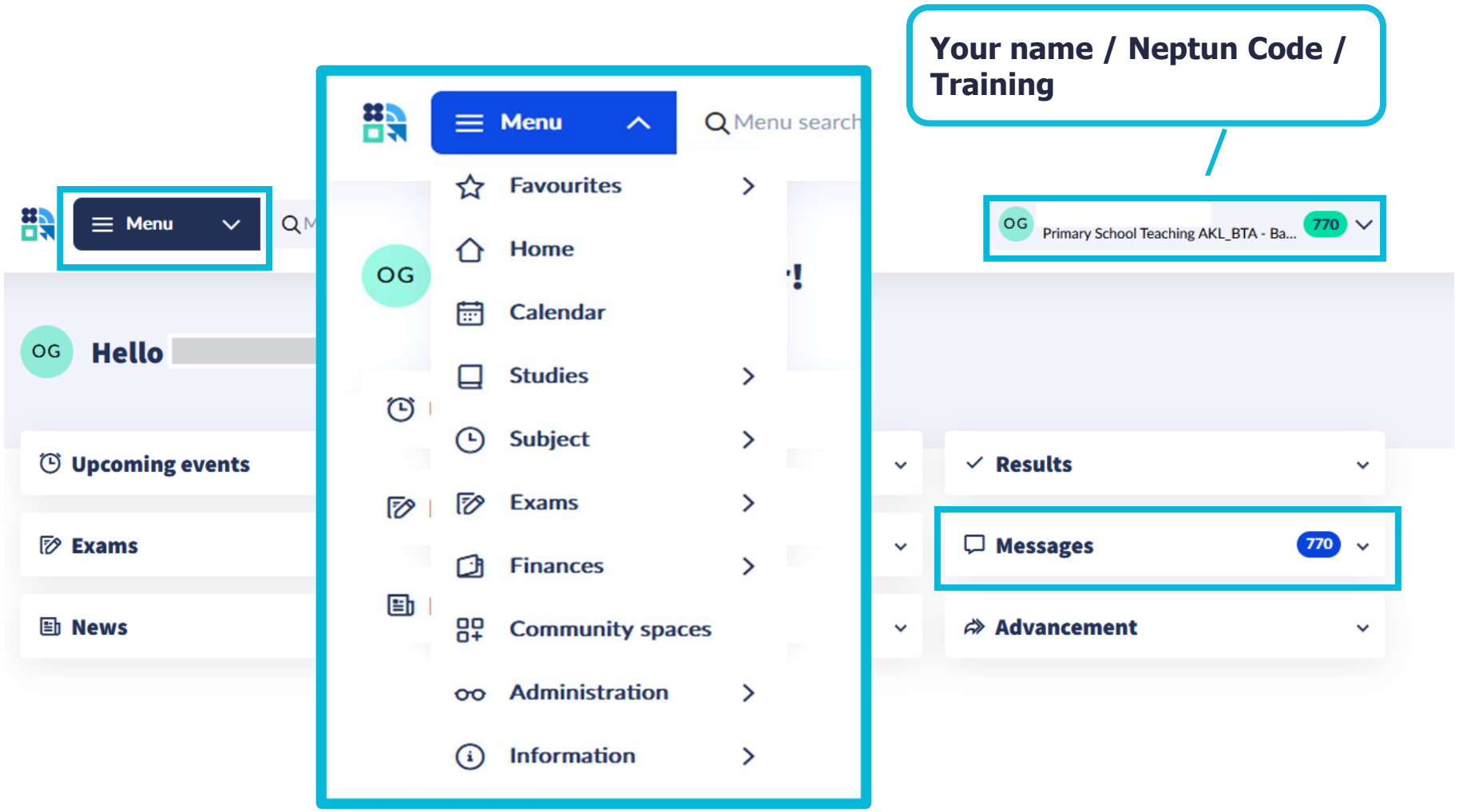
My data



Check your data for errors. If you find any, contact :

- **Centre for International Programmes– Exchange students**
- **Department of Academic Affairs– full degree students**

The main interface



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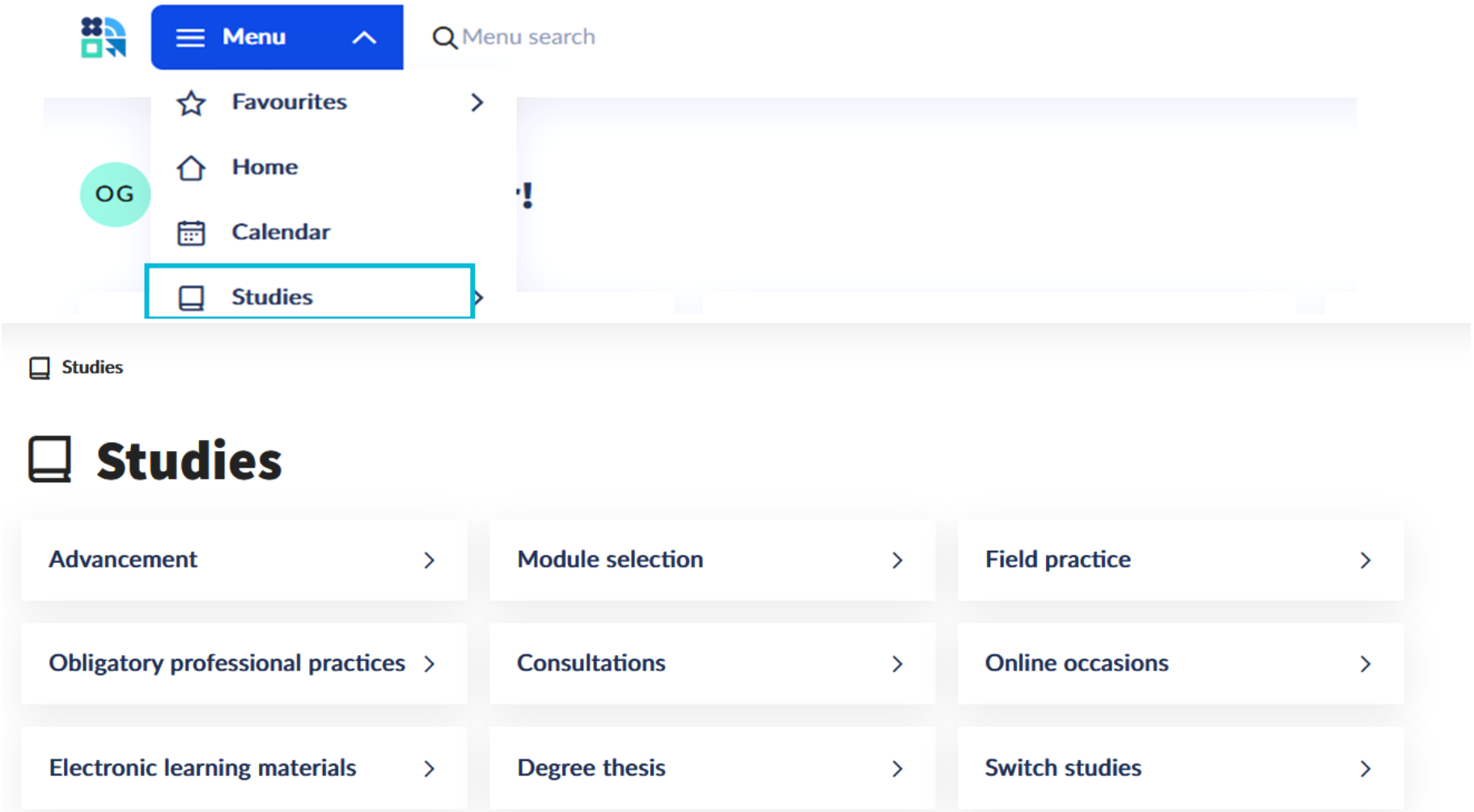
Studies



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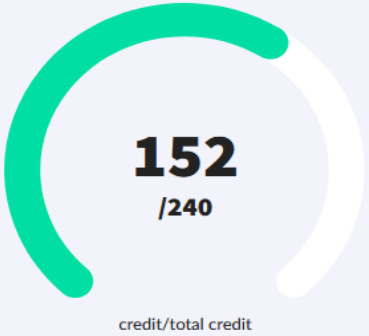
Advancement

Primary School Teaching



credit/total credit

Of which elective credits

21 credit completed

Completed curriculum

0/2 pcs completed

Averages

Term
2024/25/2 (Current term)

-	-	-

View all grade averages >

Registry record
Results of subjects and courses taken, as well as other data of the training

Milestones
Check milestones of curriculums

Subject list
List all subjects related to the training

Hierarchical curriculum
Subjects and subject groups in a hierarchical arrangement

Card-based curriculum template
Subjects and subject groups in card layout

Term curriculum template
Subjects by term

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1. At the beginning of the semester

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First steps

1. **Registration for the semester**

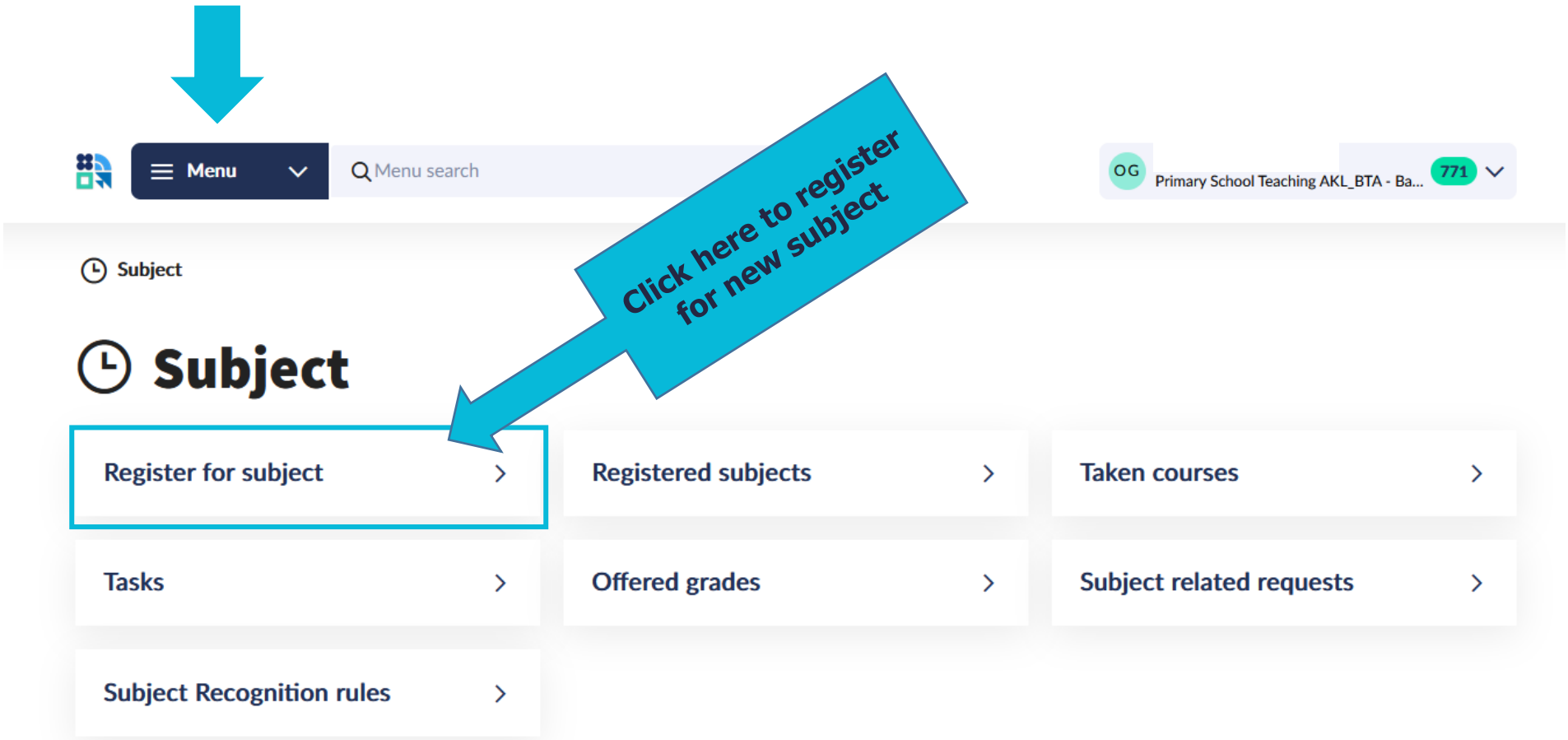
active or passive status

2. Subject registration with Course registration

Course types: Theoratical, Practical, Laboratory

*First semester full degree students are registered for subjects by the academic coordinator

Subject registration



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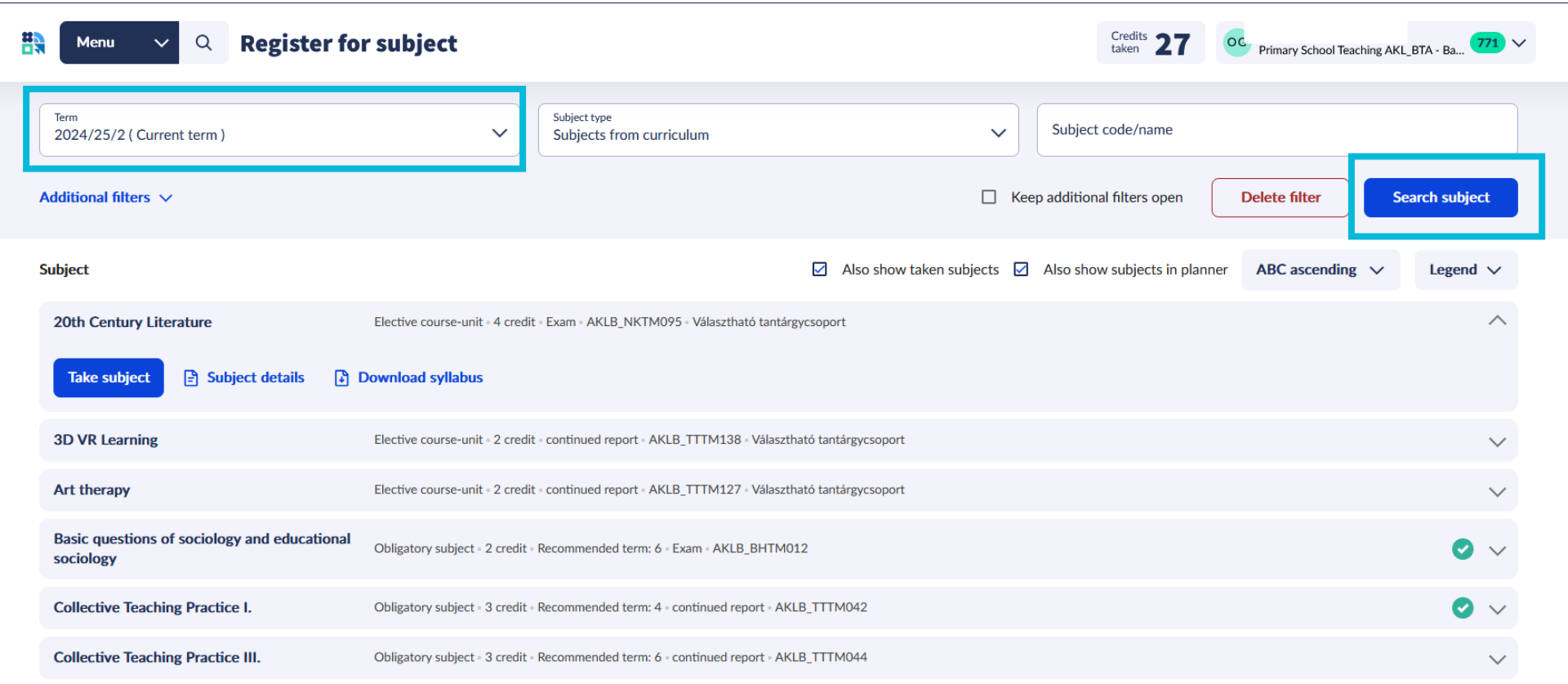
Subject registration



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Course registration

Most subjects require registering one theoretical and one practical course.
If there are only one type of course, then you only need to register one.

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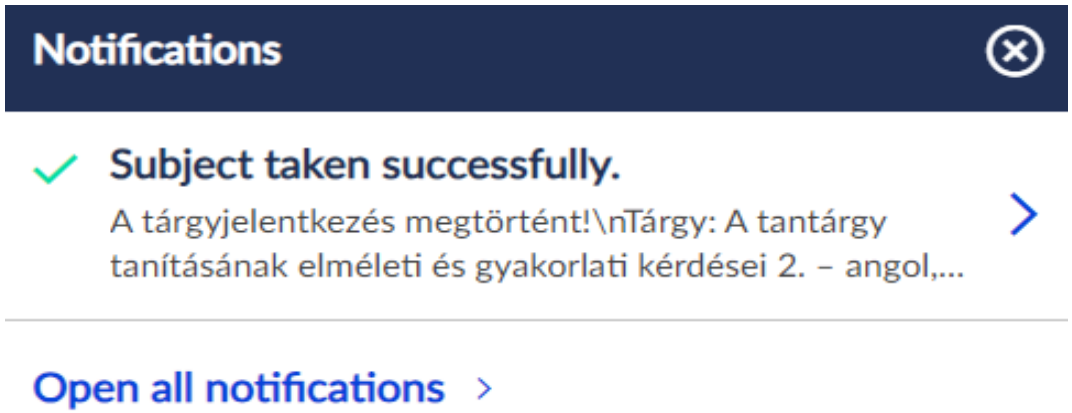
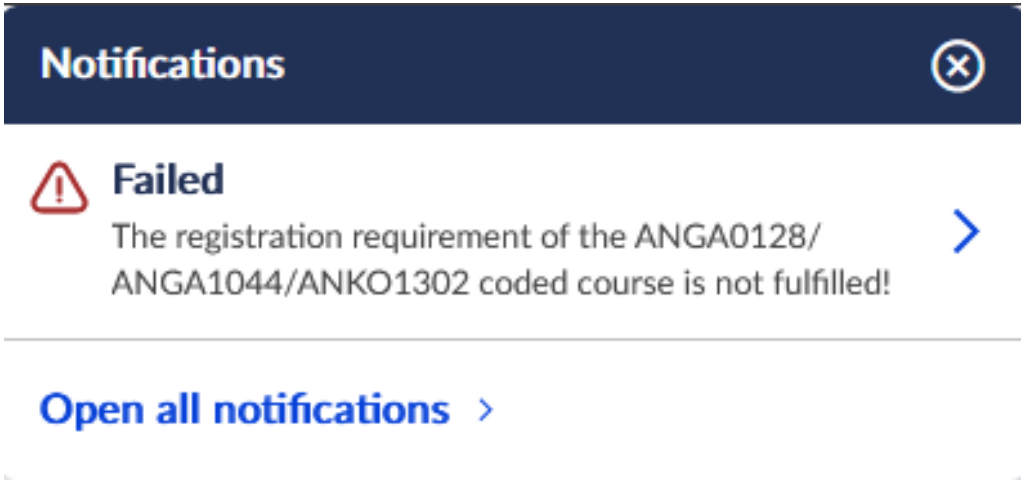
Confirming the subject registration

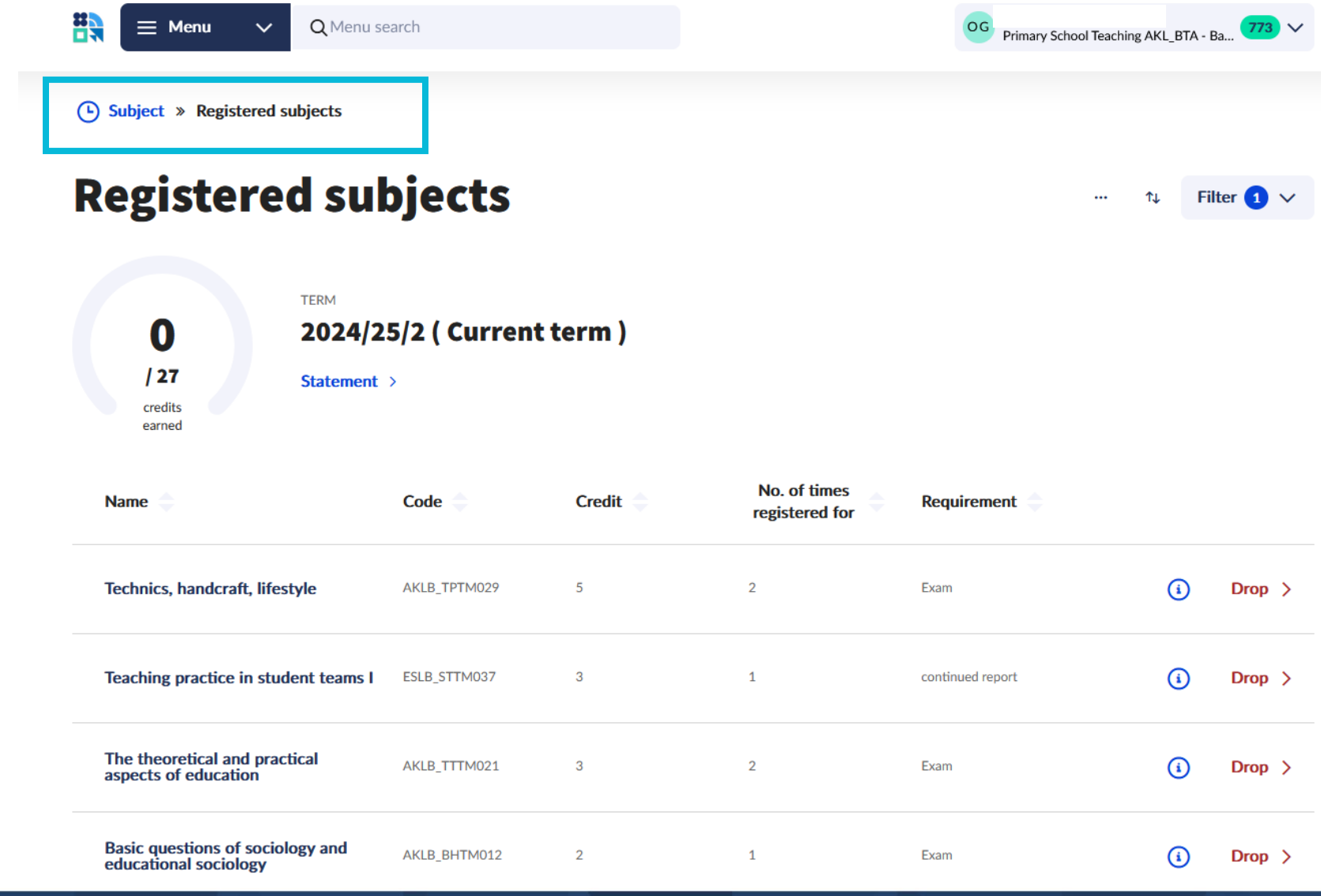


Registration OK!

Registration failed!



Subject – Registered subjects



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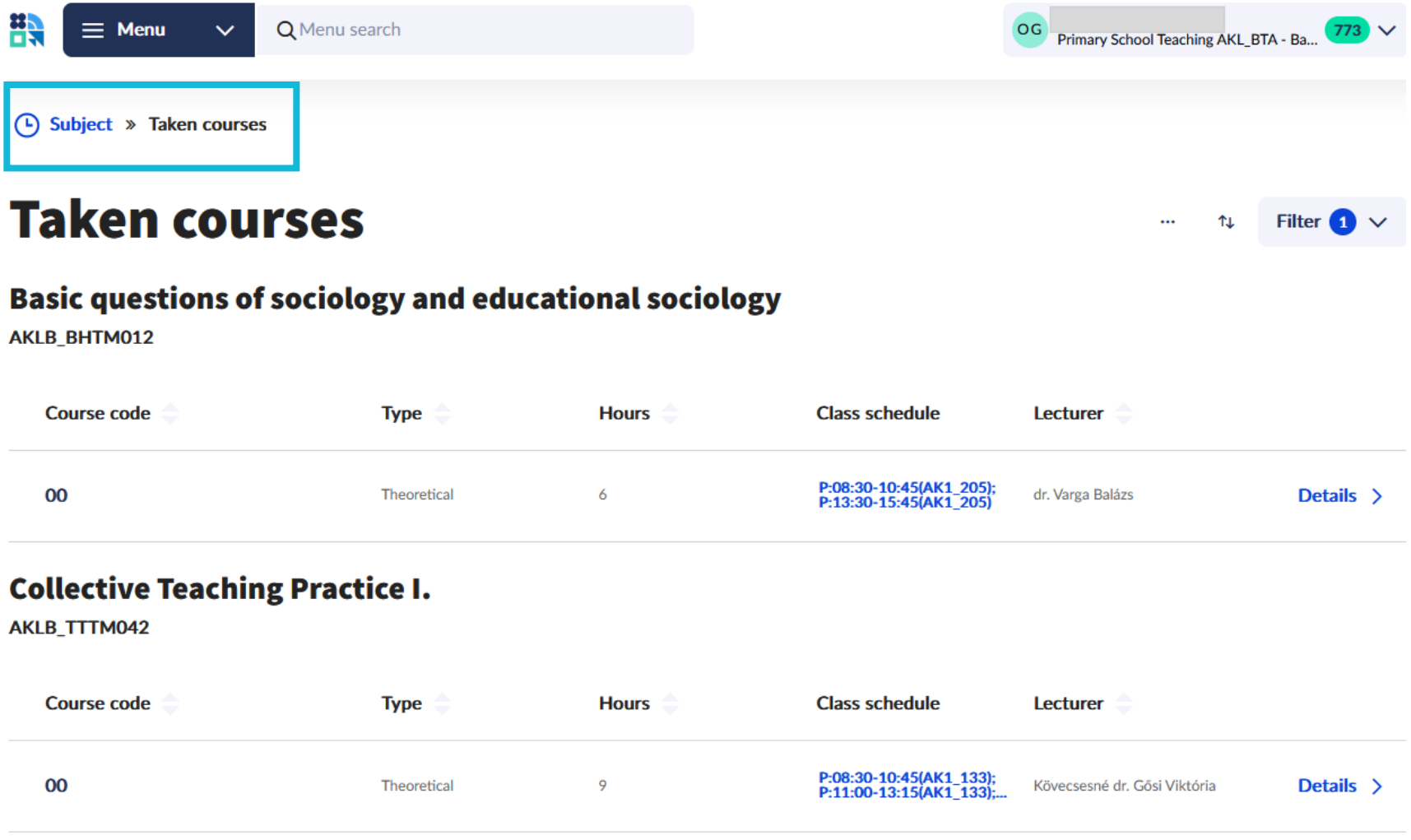
Subject – Taken courses



Subjects – Deregistering subjetcs

Subject » Registered subjects

Registered subjects

Filter 1

0
/ 27
credits
earned

TERM
2024/25/2 (Current term)

Statement >

Name	Code	Credit	No. of times registered for	Requirement	
Technics, handcraft, lifestyle	AKLB_TPTM029	5	2	Exam	Drop >
Teaching practice in student teams I	ESLB_STTM037	3	1	continued report	Drop >

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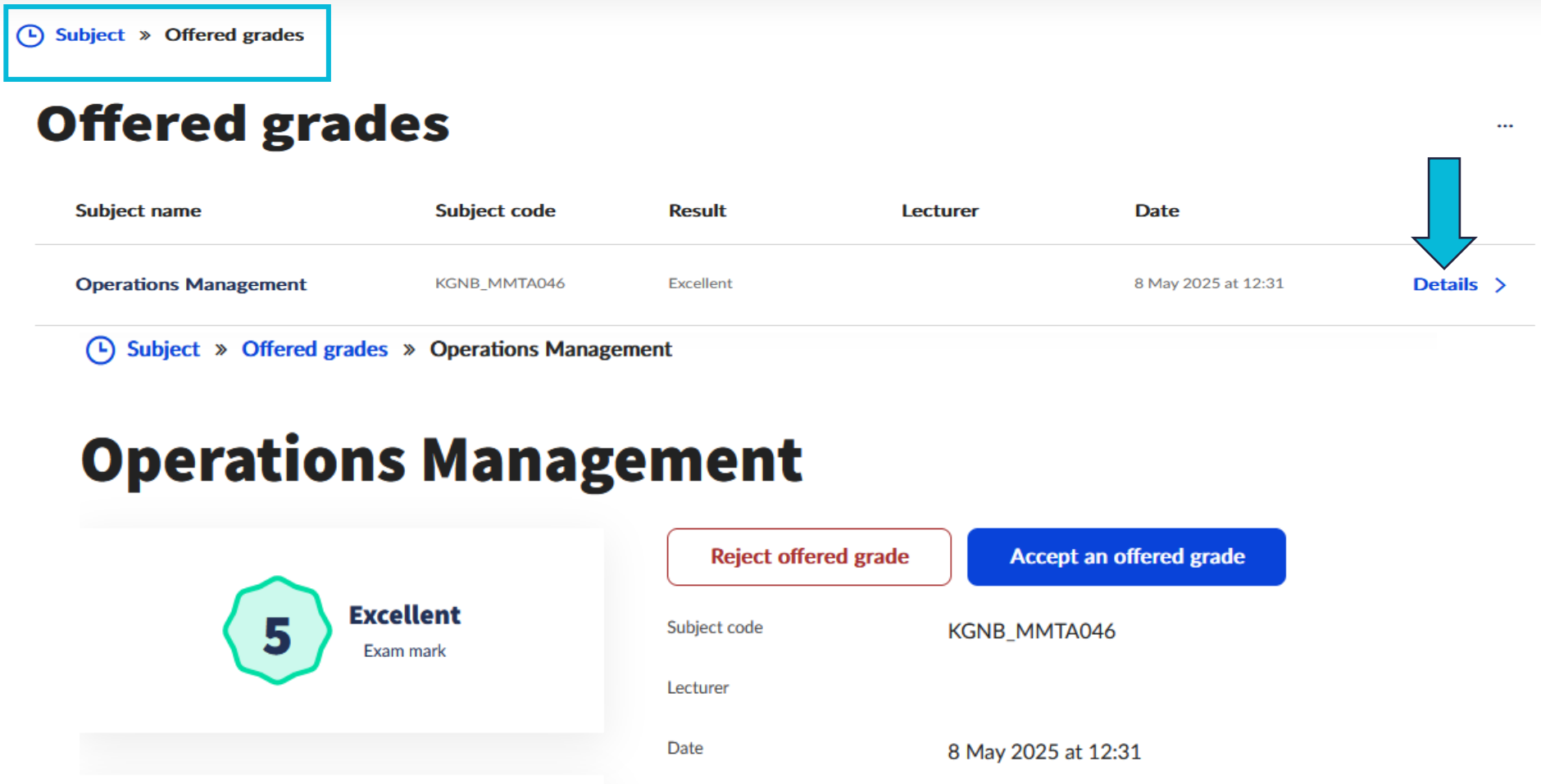
2. At the beginning of the examination period

Accepting offered grades



If your teacher offers you a grade without an exam you have to accept or reject it in the system. If you reject it you have to take an exam.

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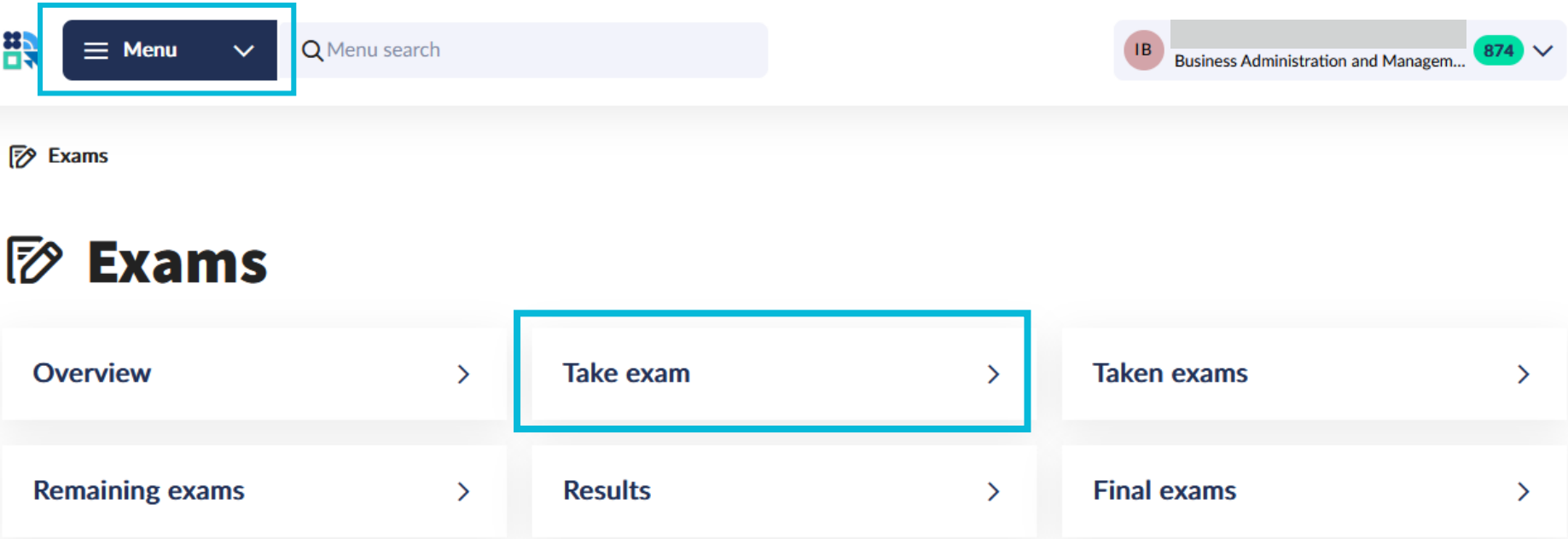
Exams



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Exam registration

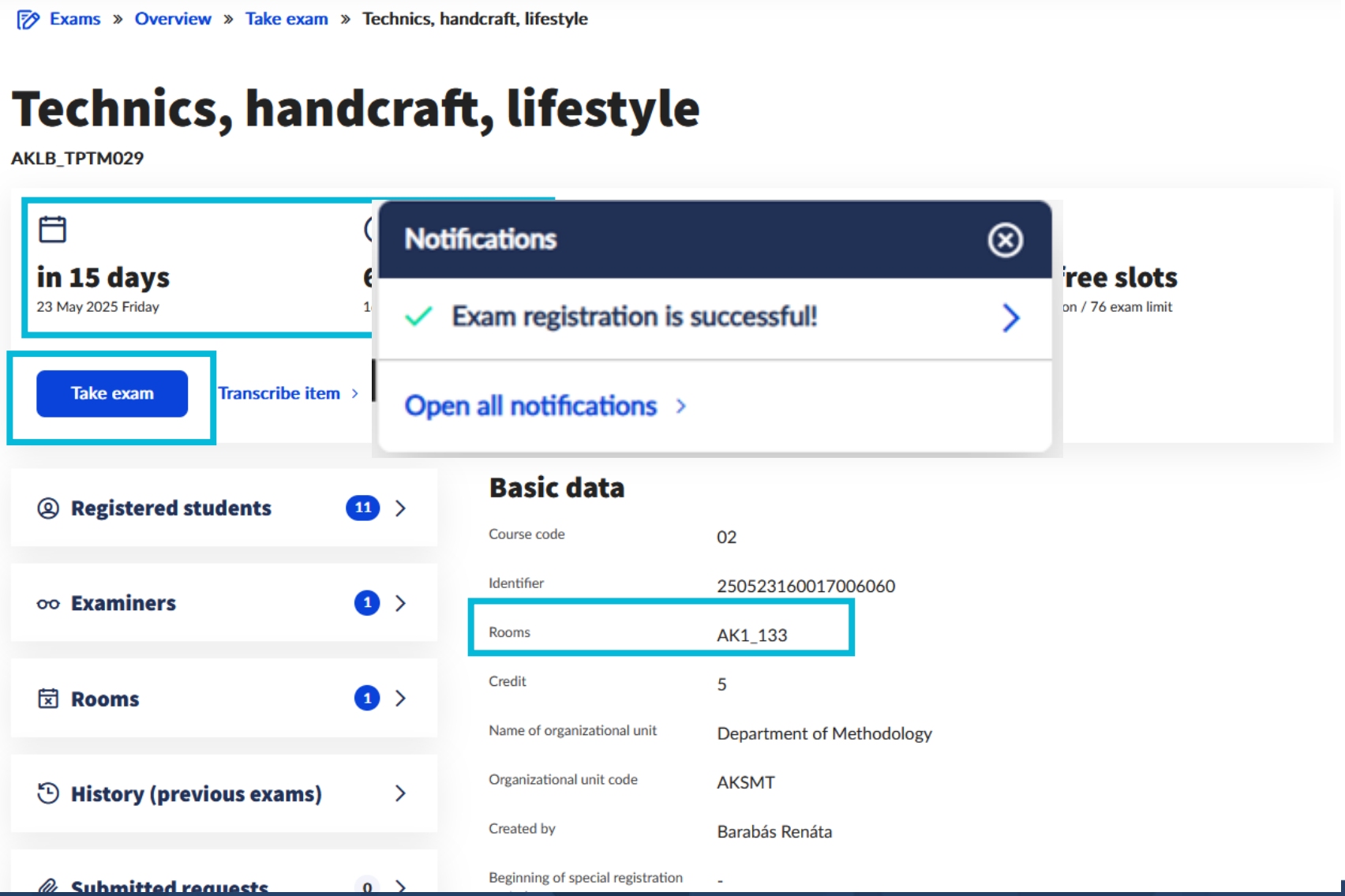
Technics, handcraft, lifestyle

AKLB_TPTM029

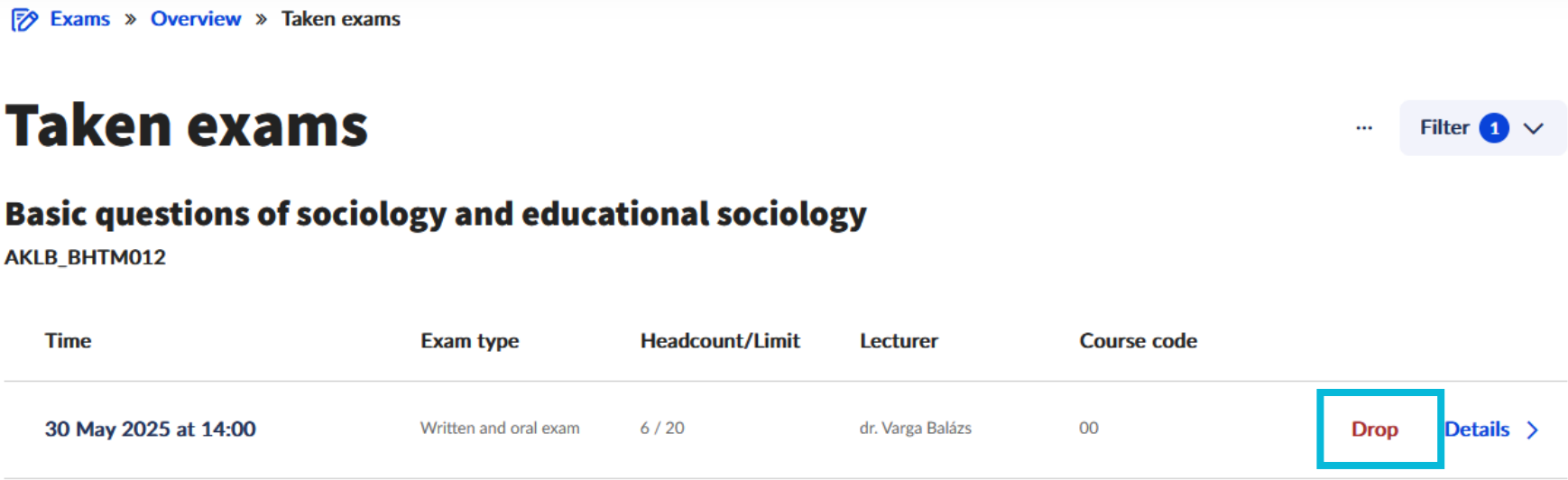
Time	Exam type	Headcount/Limit	Lecturer	Course code		
23 May 2025 at 16:00	Written and oral exam	11 / 76	Barabás Renáta	02	Take	Details >
31 May 2025 at 11:00 Admitted	Written and oral exam	33 / 76	Barabás Renáta	02	Drop	Details >
6 June 2025 at 16:00	Written and oral exam	1 / 90	Barabás Renáta	02	Take	Details >

You can register for an exam until the previous day of the exam day and until 1 pm !

Exam details



Deregistering the exam



You can deregister for an exam until the previous day of the exam day and until 12 pm!

Exams » Overview » Taken exa

Basic questio

AKLB_BHTM012

in 22 days

30 May 2025 Friday

Exchange | Drop

Registered students

Examiners

Rooms

Switch exam date

Basic questions of sociology and educational sociology

- 19 May 2025 at 10:00 - 13:00
  dr. Varga Balázs
  Written and oral exam • 19 / 20 / -
- 19 May 2025 at 14:00 - 17:00
  dr. Varga Balázs
  Written and oral exam • 7 / 20 / -
- 26 May 2025 at 10:00 - 13:00
  dr. Varga Balázs
  Written and oral exam • 9 / 20 / -
- **26 May 2025 at 14:00 - 17:00**
  dr. Varga Balázs
  Written and oral exam • 2 / 20 / -
- 30 May 2025 at 10:00 - 13:00
  dr. Varga Balázs
  Written and oral exam • 10 / 20 / -
- 31 May 2025 at 10:30 - 13:30
  dr. Varga Balázs
  Written and oral exam • 10 / 20 / -
- 2 June 2025 at 10:00 - 13:00
  dr. Varga Balázs
  Written and oral exam • 5 / 20 / -

Cancel | Switch exam date

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Repeated Exam (IV)

- **1 subject → 2 exam is free, for every other exam you have to pay Repeated Exam fee**
- **In case of taking the same subject repeatedly, the fails of the previous semesters are added to the exams of the ongoing semester.**
- **Student has to charge the fee for him/herself and they pay it as well in Neptun system**
- **You can register for the 3rd exam after payed RE (IV) fee in Neptun system!**

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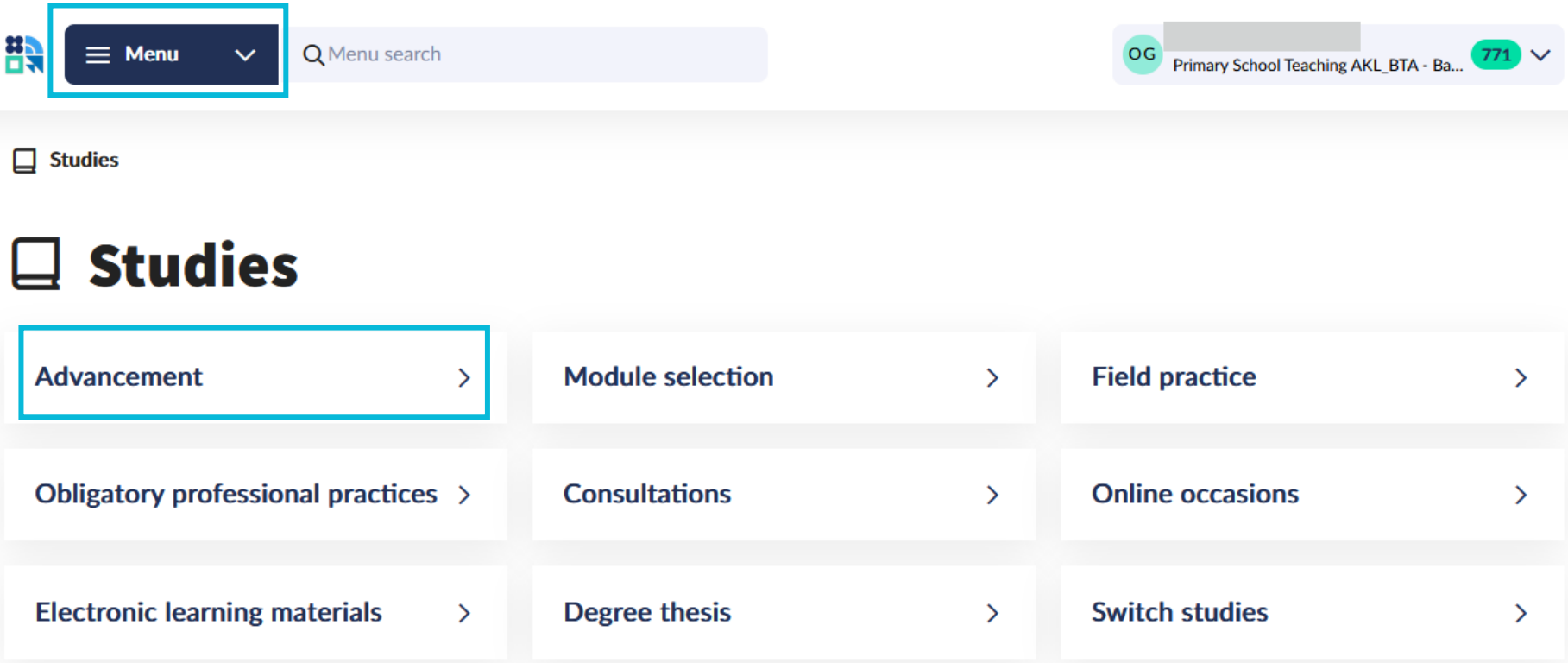
Studies - Advancement



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Studies » Advancement

Advancement

Primary School Teaching

152
/240
credit/total credit

Of which elective credits
21 credit completed

Completed curriculum
0/2 pcs completed

Averages

Term
2024/25/1

Kreditindex	Súlyozott tanulmányi átlag	Halmozott súlyozott tanulmányi átlag
2.03	3.59	3.5

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Fulfilled subjects from curriculum

Completed credit
104 completed credit

Compulsory subject group
0/3 pcs completed

Compulsory subjects
35/55 pcs completed

Completed credit
25 completed credit

Compulsory subjects
11/13 pcs completed

Filter

Adapted Physical Education
Fulfilled • Obligatory course-unit of the specialization • continued report • Recommended term: 8 • ESLB_STTM034 • 2 credit
Details >

Athletic forms of movement
Fulfilled • Obligatory course-unit of the specialization • continued report • Recommended term: 4 • ESLB_STTM044 • 3 credit
Details >

Gymnastics
Fulfilled • Obligatory course-unit of the specialization • continued report • Recommended term: 5 • ESLB_STTM042 • 2 credit
Details >

Hiking Camp
Fulfilled • Obligatory course-unit of the specialization • Teacher's signature • Recommended term: 6 • ESLB_STTM054
Details >

Methodology of teaching Physical education in the 5th and 6th grades I.
Fulfilled • Obligatory course-unit of the specialization • Exam • Recommended term: 5 • ESLB_STTM043 • 3 credit
Details >

Methodology of teaching Physical education in the 5th and 6th grades II.
Fulfilled • Obligatory course-unit of the specialization • Exam • Recommended term: 6 • ESLB_STTM032 • 3 credit
Details >

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3. Finances

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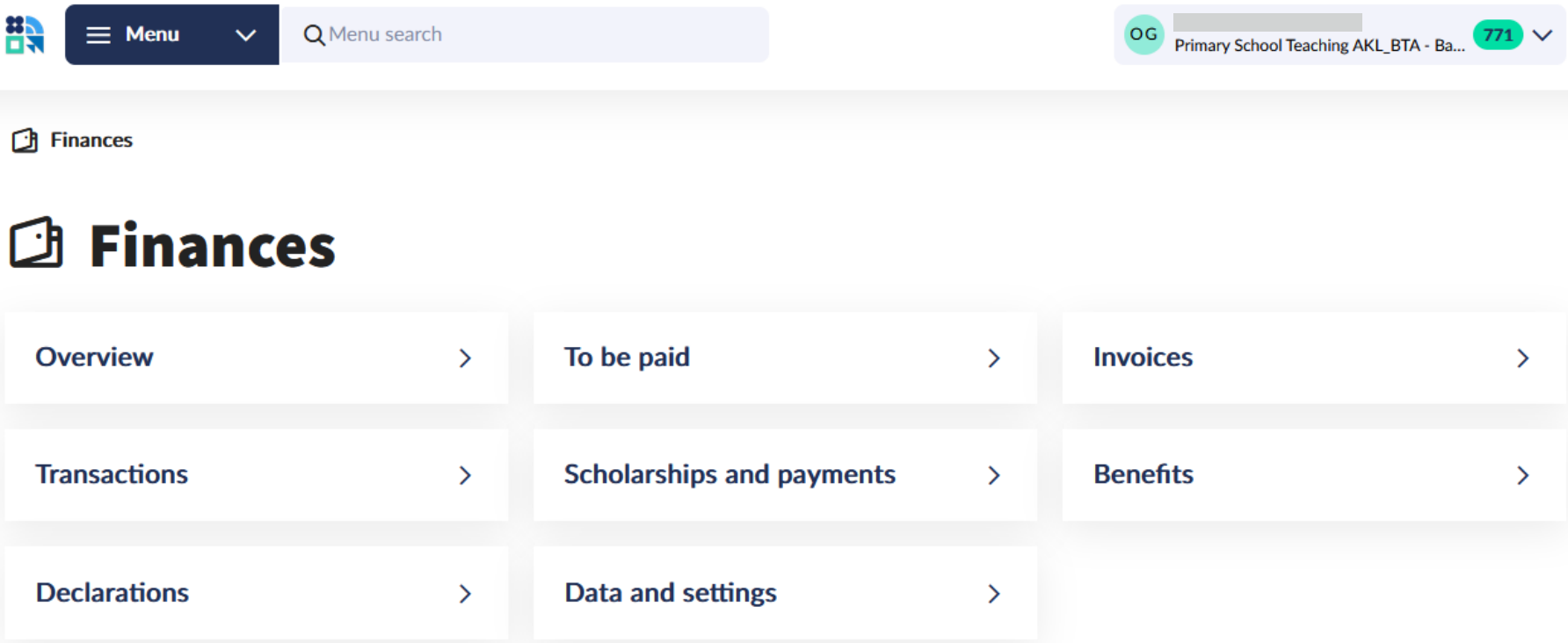
Finances menu details



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Finance – how to fill up your Neptun account – via internet bank

- Recipient of transfer:

Neptun gyűjtőszámla

- Recipient account number (IBAN):

HU54 10300002-10801842-00024907

!

- **Most important to fill:**

Remarks: **NK**-*your Neptun code(space)*
Your family+given name

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Thank you for your attention!

If you have any questions, please contact your Program or Faculty coordinator, or CIP